

# Bronze

*Services included in the bronze package.*

## Property Checks

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**Checks to be carried out every 2 weeks:**

Airing and venting rooms

Mail collection, Scanning and emailing correspondence

Water plants, Flush toilets, Check lights and heating

Check housekeeper on cleaning schedules

## External Consultant Management

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Electricians, Plumbers, Dryliners, Handymen etc

At **15%** of commission

## Property Concierge Service

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Florist, Specialist house cleaning, Window cleaning,  
Carpet care, Wooden floor care

At **15%** of commission

## Client Notifications

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Be informed of items that need to be fixed or addressed

# Silver

*Services included in the silver package.*

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## Property Checks

### Checks to be carried out every 2 weeks:

Airing and venting rooms  
Mail collection, Scanning and emailing correspondence  
Water plants, Flush toilets, Check lights and heating  
Check housekeeper on cleaning schedules

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## External Consultant Management

Electricians, Plumbers, Dryliners, Handymen etc

At 10% of commission

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## Property Concierge Service

Florist, Specialist house cleaning, Window cleaning,  
Carpet care, Wooden floor care

At 10% of commission

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## Client Notifications

Be informed of items that need to be fixed or addressed

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## Annual House Inventories

List of items include bed linen, bath towels etc

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## Luxury Airport Transfers

Three airport transfers (pick-ups or drop-offs) to any of  
the following airports: City Airport, Heathrow, Gatwick  
Airport, Luton and Stanstead

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**Total**

**£3,900 + VAT per annum**

*Price based on a standard two  
double bedroom flat of circa 75sqm  
hourly rate outside of agreement  
charged at £50 per hour + VAT*

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# Gold

*Services included in the gold package.*

## Property Checks

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**Checks to be carried out once a week:**

Airing and venting rooms  
Mail collection, Scanning and emailing correspondence  
Water plants, Flush toilets, Check lights and heating  
Check housekeeper on cleaning schedules

## External Consultant Management

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Electricians, Plumbers, Dryliners, Handymen etc

At **5%** of commission

## Property Concierge Service

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Florist, Specialist house cleaning, Window cleaning,  
Carpet care, Wooden floor care

At **5%** of commission

## Client Notifications

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Be informed of items that need to be fixed or addressed

## Annual House Inventories

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List of items include bed linen, bath towels etc

## Luxury Airport Transfers

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Six airport transfers (pick-ups or drop-offs) to any of the  
following airports: City Airport, Heathrow, Gatwick Aiport,  
Luton and Stanstead

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**Total**

**£5,950 + VAT per annum**

*Price based on a standard two  
double bedroom flat of circa 75sqm  
hourly rate outside of agreement  
charged at £50 per hour + VAT*

**F&B**

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# Platinum

*Services included in the platinum package.*

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## Property Checks

### Checks to be carried out once a week:

Airing and venting rooms  
Mail collection, Scanning and emailing correspondence  
Water plants, Flush toilets, Check lights and heating  
Check housekeeper on cleaning schedules

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## External Consultant Management

Electricians, Plumbers, Dryliners, Handymen etc

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## Property Concierge Service

Florist, Specialist house cleaning, Window cleaning,  
Carpet care, Wooden floor care, Dry cleaners

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## Client Notifications

Be informed of items that need to be fixed or addressed

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## Annual House Inventories

List of items include bed linen, bath towels etc

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## Full House Audit

(Takes 6 Visits Per Annum)

Interview all house members in finding out their likes and dislikes i.e. food and beverage preferences, favourite bathroom products, house temperature requirements, bedlinen and bath towel preferences, favourite flower arrangements. House damage report with photos and recommendations for remediation. Ultraviolet mattress screening. One full carpet and window cleaning

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## Luxury Airport Transfers

Nine airport transfers (pick-ups or drop-offs) to any of the following airports: City Airport, Heathrow, Gatwick Aiport, Luton and Stanstead

# Residents

*Services included in the residents package.*

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## Trust

One point of contact for preventive and corrective maintenance.

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## Reliability

Sourcing, managing and supervising all external consultants at competitive prices.

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## Professionalism

Ensuring the residents needs are fulfilled to every detail.

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## Inspections

Full property checks at request, can be pre-seasonal or routine, regular or irregular to suite clients lifestyle

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## Support

Assisting in property events, renovations or upgrades.

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## Privacy

Home support with errands as necessary, all requests treated with full confidentiality.

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## Longevity

Assurance of the property performance, functionally and cosmetically, quality sourced and delivered.